



Student Trustee Position Description

The Granville Public Library seeks to add a Student Trustee to its Board of Trustees. The intention of this position is to gain insight from a population of our community that is not currently represented on our Board of Trustees. In addition, we feel the experience of participating on a volunteer governing board has educational value and provides an opportunity to engage with the community.

The purpose of this Student Trustee is:

- To serve as a non-voting advisory member of the Board of Trustees, an existing governing body of the Granville Public Library
- To provide insight to and support of topics of interest to the governing body of the Granville Public Library
- To engage with and foster a positive relationship between the Granville Public Library and the youth in the community it serves
- To serve as a liaison between the public library and the local school district, Granville Exempted Village Schools (GEVSD).
- To provide more diverse input in the development and direction of the Granville Public Library
- To advocate for the Granville Public Library
- To gain experience as to the duties and responsibilities of serving on a volunteer board

The term of office for this Student Trustee will be:

- The Student Trustee will be chosen from students of the Granville Exempted Village School District, who are currently in grade 10
- The representative will remain in the position until graduation or exit from enrollment of Granville High School
- Any vacancy will be filled with a newly recruited student from grade 10 who fits the criteria and qualifications for this position



The qualifications for this Student Trustee will be:

- The student must have an interest in the process of governing by a board of trustees as well as an interest and willingness to actively participate in the decision-making process along with the other trustees
- The student must be willing to convey their opinions, or those of the student body, to the Board of Trustees and report relevant information and actions by this board to the student body
- The student must have a willingness and ability to attend one monthly meeting on the third Wednesday of the month at 7:30 p.m.
- The student must be in proper academic standing at Granville High School (GHS) to participate in student activities and must maintain academic eligibility throughout their term
- The student will be expected to maintain personal standards of behavior as outlined by the "Student Activities Code of Conduct" as stated in the prevailing Granville High School Student Handbook throughout their term

The Student Trustee will:

- Maintain active membership in the Granville Public Library's Teen Action Group (TAG) by attending monthly meetings and reporting on board meetings
- Write and present a monthly Student Trustee Report on TAG activities to the board
- Provide updates and announcements to the GEVSD school district as appropriate
- Adhere to all the rules and regulations pertaining to Board members
- Notify the library director if they cannot attend a scheduled meeting
- Actively participate and contribute to discussions at regular, open meetings of the Board when applicable.
- Review the Board of Trustees agenda, materials and reports prior to all regular board meetings
- Attend special meetings or sessions if requested, excluding Executive Sessions
- Dress and conduct yourself professionally
- Contribute perspectives and opinions, but may not make motions or vote

The Student Trustees serve at the discretion of the Board of Directors and will be removed for the following reasons:

- Failure to fulfill the duties of Student Trustee
- Failure to attend meetings on a regular basis
- Failure to maintain academic standards, or for behaviors that the board deems unacceptable as a member of the Board of Directors